

Bishop Stopford School

faith | justice | responsibility | truth | compassion

PERSON SPECIFICATION Head of Faculty TLR 1b

Attributes	Essential	Desirable	Assessment Method
<i>Qualifications</i>	<ul style="list-style-type: none"> • First degree (or equivalent qualification) related to teaching subject • Nationally recognised teaching qualification 		<ul style="list-style-type: none"> • Application

Skills and abilities

<i>Teaching skills</i>	<ul style="list-style-type: none"> • The skills, knowledge and understanding necessary to teach across key stages 3-5 • An outstanding classroom teacher, demonstrating ability to innovate • Understanding of current curriculum issues in relation to teaching subject/s 	<ul style="list-style-type: none"> • Experience of teaching A Level. Evidence of very good teaching. 	<ul style="list-style-type: none"> • Application • Reference • Interview * • Interview
<i>Leadership Skills</i>	<ul style="list-style-type: none"> • Demonstrate vision with regard to strategic curriculum and professional development • Act as a role model for staff and students • Be flexible and responsive to a changing educational environment • Be able to maintain a culture of high expectations 	<ul style="list-style-type: none"> • Recent leadership of a project or of staff • Contribution to a whole-school initiative • Some experience of budget management 	<ul style="list-style-type: none"> • Reference • Interview • Interview • Interview

* *The interview could include a presentation, a teaching observation, informal discussions and a formal interview*

Attributes	Essential	Desirable	Assessment Method
	<ul style="list-style-type: none"> • Potential to contribute to whole school initiatives • Potential to manage a delegated budget effectively 		<ul style="list-style-type: none"> • Interview • Interview
<i>Communication Skills</i>	<ul style="list-style-type: none"> • Committed to working cooperatively with young people; able to communicate sensitively, imaginatively and effectively with them. • Able to communicate effectively with parents and the wider community to represent the school positively, and feed back information as appropriate. • Able to deploy teaching and associate (support) staff effectively 		<ul style="list-style-type: none"> • Reference • Teaching observation • Application • Reference • Application • Reference
<i>Administrative Skills</i>	<ul style="list-style-type: none"> • Able to plan sequences of lessons, organise time and resources • Able to keep accurate and accessible records 		<ul style="list-style-type: none"> • Interview • Reference
<i>ICT Skills</i>	<ul style="list-style-type: none"> • Willing to use ICT as an integral component to the role • Innovative user of ICT for teaching and learning 		
<i>Interpersonal Skills</i>	<ul style="list-style-type: none"> • Able to work in a team, and accept delegated responsibility • Able to form good working relationships with colleagues. • Able to maintain effective relationships with associate staff, and professionals outside school 	<ul style="list-style-type: none"> • Proven ability of leading a team effectively 	<ul style="list-style-type: none"> • Interview • Reference • Interview • Reference • Interview • Reference

	<ul style="list-style-type: none"> • Able to make a contribution to the personal and social development of students 	<ul style="list-style-type: none"> • Able to make a contribution to the broader life of the school, including extra-curricular activities related to language study 	<ul style="list-style-type: none"> • Application • Reference • Interview
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Personal Characteristics

<i>Professional Development</i>	<ul style="list-style-type: none"> • Committed to career progression and own professional development • Willing to contribute to the professional development of others 	<ul style="list-style-type: none"> • Member of appropriate subject organisation • Proven record of providing professional development to others 	<ul style="list-style-type: none"> • Interview • Interview • Reference
<i>Self ethos</i>	<ul style="list-style-type: none"> • Well motivated and prepared to work hard • Good organisation and time management skills 		<ul style="list-style-type: none"> • Interview • Application • Reference
<i>School ethos</i>	<ul style="list-style-type: none"> • Have high expectations of what students can achieve • Fully supportive of the aims and ethos of a school providing a Christian education 		<ul style="list-style-type: none"> • Interview • Application • Interview
<i>Equal Opportunities</i>	<ul style="list-style-type: none"> • Have regard to provide equality of opportunity for all 		<ul style="list-style-type: none"> • Interview
<i>Health and Safety</i>	<ul style="list-style-type: none"> • Aware of Health and Safety issues as appropriate to role 		<ul style="list-style-type: none"> • Interview • Reference